



Kaplan ACCA Courses Brochure



KAPLAN



Kaplan began in 1938 as one student and one instructor and has now become one of the world's largest diversified education companies working with thousands of companies to deliver courses to more than 1 million students globally.

Introduction

Kaplan has been training accountants and finance professionals for over 70 years and prepares over 60,000 students^β a year for exams such as ACCA. As a Platinum Approved Learning Partner of ACCA, we are experts in delivering tailored content to help you study, learn and achieve your qualification. We offer a range of different learning options to help you make the most of your studies with us.



Live Online

With Live Online, the classroom comes live and direct to you over the internet. It follows the same structure, study materials and timings as our UK classroom courses and allows you to ask questions in real-time and use the recorded lecture facility to playback lectures or topics.



Distance Learning

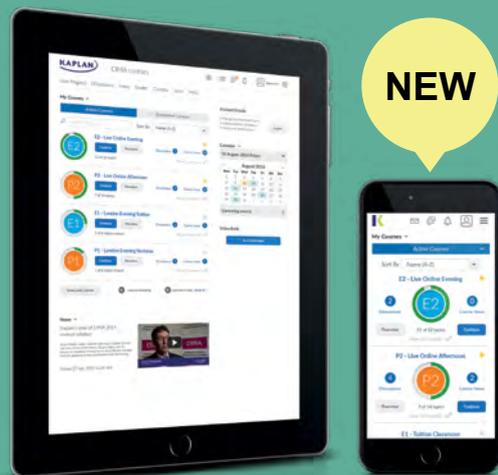
Our Distance Learning courses give you flexibility to study how, where and when you want. It combines exam-focused study materials, a wide range of online resources and a paper specific lecturer to support you through your exams.

Your new and improved MyKaplan

We've listened to your feedback and have been making lots of changes and improvements to MyKaplan, to make it much easier for you to use.

So what's new?

- ✓ Easier access to your content
- ✓ Built-in marking tool
- ✓ Progress and performance check
- ✓ Course discussion forums
- ✓ Support available via email and live chat
- ✓ News and updates



ACCA course overview



About ACCA

ACCA (Association of Chartered Certified Accountants) is one of the largest and fastest growing accountancy bodies in the world. The ACCA qualification provides a flexible route into a career in accounting, audit, business or finance. You will gain a comprehensive understanding of the knowledge, skills and techniques required by the modern accountant. ACCA is internationally recognised with 147,000 members across 170 countries.

Who can study ACCA?

ACCA is open to everyone, plus if you have a degree or accountancy qualification you may be exempt from certain ACCA exams. You must have three years relevant practical experience, which can be obtained before, during or after your exams. This is known as the Practical Experience Requirement (PER).

What does the ACCA qualification cover?

The ACCA syllabus is broken down into two levels; the Knowledge and Skills modules make up the Fundamental Level and Essentials and Options modules make up the Professional Level. There are 16 exams in the entire syllabus, to gain the ACCA qualification you have to pass 14 of these exams. Please visit the ACCA website for information on the change of syllabus.

Exam focused to ensure your ACCA success

Kaplan's expert lecturers, innovative learning materials and dedicated support teams have just one focus: helping you achieve your ACCA qualification first time. We aim to make the difference by supporting you through your ACCA studies and helping you to build a successful future in accounting.

Kaplan Publishing – Approved Content Provider for ACCA courses



Kaplan Publishing is an ACCA approved content provider

Kaplan Publishing's range of high quality, exam-focused ACCA study materials are designed to help students pass their exams and are written by leading lecturers who know the key to exam success.

As an Approved Content Provider, our learning resources benefit from the highest level of accreditation from ACCA. This means that all Kaplan's study materials are assessed by ACCA's examining team to ensure that they are of the very highest quality and enables us to include all past exam questions and answers in our books.





Live Online

Since its launch in 2009, Kaplan's Live Online courses have become the learning method of choice for over 20,000 students across 65 countries. Our expertise in this learning method is proven by our student pass rates and prize winners.

We recognise the need to provide you with a consistent global training programme regardless of location. Live Online is fully interactive, participative and delivered live by our expert lecturers. Live Online currently runs the whole ACCA qualification on weekday evenings.

Features and benefits of Live Online:

- ✓ **Live lectures** – Fully interactive virtual classroom with a live video link of the lecturer and a “virtual whiteboard” where course material and the lecturer’s own notes and examples will appear
- ✓ **Interactive** – You can post questions to the lecturer and the other students, they will be answered immediately through an instant messenger chat panel
- ✓ **Convenience** – Study in the evening from home, library or a cafe
- ✓ **Flexibility** – Lectures are recorded so if you miss a session you can catch up in your own time and not fall behind with your studies
- ✓ **Academic Support** – In addition to the live lecturer support all trainees get access to expert tutors outside of the classroom who are on hand every step of the way. Available via email and live chat.
- ✓ **User-friendly** – A relaxed learning environment, allows you to absorb the knowledge of a live classroom with easy to use technology via our WebEx platform
- ✓ **Value for money** – Our courses are up to 24% lower than other local Platinum classroom providers**

Try a Live Online demo – <https://kaplanprofessional.wufoo.com/forms/x1ua6dbd1m77b5k/>

What does a Kaplan Live Online Lecture look like?

Study Material
The lecturer will work through the exact same material as the student, annotating, highlighting and working through examples.

Participants' Panel
Students can see who is online. Raise a virtual hand to get the attention of the lecturers and can use emoticons for feedback.

Chat Panel
Students can communicate with their lecturer and classmates. They can ask questions privately or openly with their lecturers.

Interactive White Board
Students can watch the lecturer work through examples on an interactive whiteboard.

Video Panel
The lecturer can be seen live through streaming audio and video.

** Based on a comparison of published ACCA Platinum tuition providers versus Live Online Tuition and Revision for the Professional papers (P1, P2, P3, P4, P5, P7) as at 01/12/2014.



Live Online

Kaplan separates courses into three core elements; Tuition, Revision and Question Practice. You can select which elements you want to study to create an individual study package to suit your needs.

Component 1

Induction

Induction is designed to familiarise you with the various resources & systems that will be made available to you during your studies. You will be made aware of the following:

- ✓ The syllabus structure and possible progression routes
- ✓ The Kaplan teaching method, course structure and assessment framework
- ✓ The delivery platforms: WebEx and MyKaplan
- ✓ Feedback methods, contact routes and any relevant guidelines regarding attendance and assessments.

Component 2

Tuition

You will be provided with a comprehensive set of course based learning materials prior to the start of tuition.

Taught courses will be delivered in a virtual classroom environment. This is an exam-driven course covering the whole syllabus assuming no previous knowledge encompassing lecture, discussion and question practice. There will be approximately 6-10 virtual learning sessions (15-25 learning hours) per paper.

Each class is 2.5 hours long. The shorter class length allows us to impart learning in an exam focused format, without overburdening you.

All sessions are recorded which you can review and recap at your leisure.

Component 3

Revision

From the Skills Level onwards there is a revision phase for each paper. The revision phase doesn't just recap the syllabus, it also includes exam standard question practice with constructive feedback and a mock exam to help you get ready for the exams.

There will be 4 live virtual learning sessions per paper (10 learning hours).

The sessions are supplemented with access to recorded question debriefs and lecturer approach to exam questions.

Component 4

Question Practice

Kaplan believes that one of the keys to exam success is continual assessment - both in the form of self-assessment by you and more formal assessment by qualified markers.

During the Question Practice phase, you will be able to try practice questions under your own exam conditions, which are then marked with personalised feedback on your answers. You will also get a recorded question debrief and Q&A session with a Kaplan lecturer.

Get the recommended approach to studying when you combine Tuition, Revision and Question Practice.

Buy all three and get a Lifetime Pass Guarantee. In the unlikely event you're unsuccessful in an exam you'll also get unlimited Tuition. Revision and Question Practice Days until you pass! (Terms and Conditions apply).



Distance Learning

Discover the benefits of Kaplan Distance Learning:

- ✓ **MyKaplan** – your personalised online study space
- ✓ **Academic support** – available everyday with an online community enabling you to keep in touch with your fellow students and tutors.

Up to 16 hours of lecturer videos

Boost your learning with up to 16 hours of video tutorials on MyKaplan**, covering key topics, tricky areas and subjects most likely to be examined.

Practice questions & debriefs

Improve your exam technique and identify your weaker areas. Also includes lecturer-recorded debriefs, explaining key parts of the questions and answers.

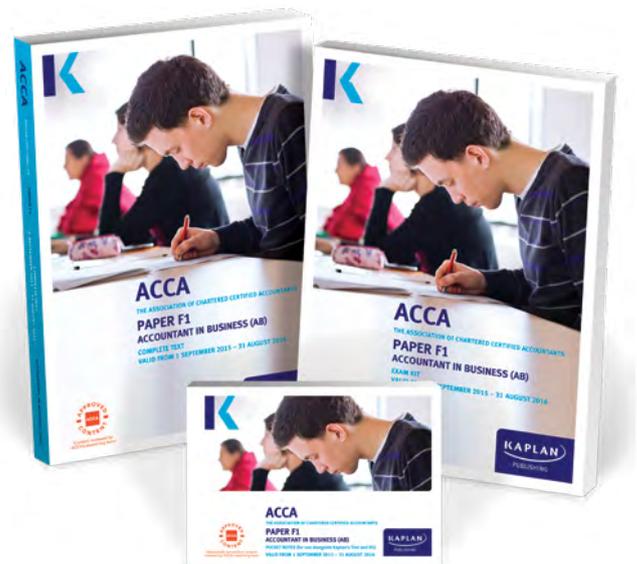
ACCA approved study materials

Be confident your learning exactly what you need for the exam with study materials approved by ACCA. Includes Study Text, Exam Kit and Pocket Notes.

Interim and Final Assessments

Check your progress with an Interim and Final Assessment. You can submit both for marking with feedback on your answers. A great way to prepare for your exam.

Course features	 Premier
ACCA approved study materials	✓
Personal lecturer†	✓
Practice questions with debriefs	✓
Up to 16 hours of lecturer recorded videos	✓
Revision videos	✓
Assessed revision practice	✓
Mock exam with feedback	✓
Course content on your mobile	✓



** Minimum systems requirements apply for MyKaplan. † Personal Lecturer only available for Skills, Essentials, Options Modules. Mentors will be allocated to Knowledge students.



To find out more:

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